

**RED BLUFF JOINT UNION HIGH SCHOOL DISTRICT**  
**JOB DESCRIPTION**

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**JOB TITLE: MAINTENANCE CRAFT WORKER 3**

**DEPARTMENT: MAINTENANCE AND OPERATIONS**

**REPORTS TO: MAINTENANCE SUPERVISOR**

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**DEFINITION**

Under general supervision, performs skilled work in Heating/Air Conditioning/Refrigeration; skilled work in at least two trades (one from Painting, Glazing Carpentry, or Welding and one from Plumbing or Electrical) and semiskilled work in several trades in the maintenance and repair of school buildings, facilities, grounds, and equipment; lays out building maintenance and construction projects, orders materials required, and leads other assigned personnel; does related work as required.

**EXAMPLES OF DUTIES**

Positions in this classification are assigned specific tasks from the skilled trade of Heating/Air Conditioning/Refrigeration, specific tasks from two skilled trades (one from Painting, Glazing, or Carpentry and one from Plumbing or Electrical) plus a variety of maintenance tasks. Essential duties and responsibilities include the following:

- Responsible for laying out and planning building maintenance and construction projects, ordering necessary materials and supplies, and other assigned personnel.
- Repair, alteration, and installation involving electrical systems.
- Repair, alteration, and minor installation involving plumbing systems, including water lines, sewer lines, natural gas boilers, and related facilities and equipment.
- Repair, alteration, and minor installation involving heating and ventilating systems.
- Performs semiskilled carpentry maintenance work in the repair, alteration, and construction of buildings and related equipment.
- Installs window glass; builds forms and pours concrete of foundations; makes roof repairs; makes lock and doors closure repairs.
- Performs semiskilled maintenance work in the repair of asphalt, masonry, and plaster.
- Maintains and operates tools, equipment, and materials used in the above trades.
- Performs less skilled tasks independently and assists skilled workers,
- Performs welding work
- Drive a light truck and operate other light motorized equipment.
- Other related tasks as assigned.

**QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform the essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill, and ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

**KNOWLEDGE OF:**

- Journeyman level knowledge in the skilled trade of Heating/Air Conditioning/Refrigeration, and from two skilled trades (one from Painting, Glazing, or Carpentry and one from Plumbing or Electrical).
- The equipment, tools, terms and methods used in building and equipment maintenance and in construction.

**ABILITY TO:**

- Perform heavy manual labor.
- Follow oral and written instructions.
- Establish and maintain effective working relationships with students, teachers, public and other District employees.

**PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

- Person performing service in this position classification will exert 50 to 75 pounds of force frequently to lift, carry, push, pull, or otherwise move objects and occasionally will lift up to 90 pounds.
- This type of work may involve ascending and descending ladders, stairs, scaffolding, and ramps and will involve walking or standing for extended periods.
- Perceiving the nature of sound, near and far vision, depth perception, providing oral information.
- The manual dexterity to operate equipment and use hand tools, and handle the work with various materials and objects.

**ENVIRONMENT**

- Work environment – indoors and outdoors
- Temperature – normal climate, occasional adverse weather conditions
- Chemical exposure – occasional: fertilizer, herbicides, pesticides, gasoline, oil, solvents
- Noise/vibrations – frequent: mower, blower, generator jack hammer and chipper
- Fumes/gases/odors – occasional: gasoline, oil, solvents
- Dust – frequent: blower, sander and concrete
- Work surfaces – grass, asphalt, concrete and rough terrain

**EXPERIENCE AND EDUCATION**

Any combination equivalent to training and experience that could likely provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be:

**EXPERIENCE:**

A minimum of four years paid experience in building maintenance and construction, painting, glazing and carpentry, plus four years in heating/air conditioning/refrigeration, plumbing and electrical.

**EDUCATION**

Equivalent to completion of high school.

**LICENSE REQUIREMENT**

Possession of a valid California Operators License.